

# Westfield Township Board of Trustees

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Regular Meeting  
March 7, 2016

Trustee Schmidt called the meeting to order at 7:00 PM. Roll call: Likley- aye, Schmidt- aye, Thombs- aye.

## Comments from the floor

Erica Grafein from the Medina County Auditor's Office stated that residents can still apply for the Agricultural Exemption Renewal (CAUV). Also the deadline for Argument of value is March 31, 2016.

## Minutes to be approved

***Likley makes a motion to accept the February 15, 2016 meeting minutes as corrected; seconded by Thombs. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.***

## Road Report

- Bids for mowing and stone are out and need to be back by March 21, 2016
- County Highway department will assess our roads for possible additional signage as we pursue grant funding for signage replacement. State grant is up to \$50,000.00 for this purpose.
- Likley asked about salt consumption and that the Township should be anticipating storage of the salt they are contracted to purchase. Also, Lafayette has salt being stored at the town hall so that needs to be addressed. Next year the Township should not have to purchase as much.

## Zoning Report

- The Zoning Commission has requested the Trustees to fund professional assistance for writing the zoning amendment. Likley talked with Mark Majewski (of North Star) to inquire if he would be available and the projected fee for this service. Planning Services does have matching funds available.  
Trustees discussed hiring someone such as Majewski who historically knows the township and also was previously hired to write the 2006 Comprehensive Plan. ZI Sims said that Majewski put in extra hours to hold community open houses for free. Rob Henwood was also asked if Planning Services could be hired but Henwood said they were booked until the end of this year. ZI Sims asked if there was additional grant money to look into along with the free consulting that the Township has available to them by Planning Services.

***Likley makes a motion to proceed with contracting services with North Star to assist in writing the Zoning Text Amendment and to not pay more than \$8,000.00; seconded by Thombs. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. Discussion: Likley will communicate with Mr. Majewski and have him coordinate with Mr. Doty, Chairman of the ZC.***

- *Non Compliance issue- Likley reported concern to the Medina County Health Department and they made a recommendation to the property owner regarding some concerns. Letter has been*

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*sent to the neighbor who originally complained from the Health Department. Likley stated that while sometimes our zoning is limited to address these issues other agencies may be able to assist. In this case County Health Department but Ohio EPA, County Soil and Water etc. also may be able to assist.*

- *7515 Seville Road property owner withdrew her application. Trailer has been removed from the property so there is presently no need for a variance. Refund requested and there is 10 days to get a permit for the temporary trailer on the property*
- *BZA- North Coast Soccer Site Plan and Conditional Use application has been heard by the BZA on March 29, 2016 and NCS has been granted a perpetual conditional use unless there are changes to the site plan or how the property is used (outside of acceptable similar uses). Mr. Sweeney has signed and returned the Official Board Notice.*
- *ZC will hold a Public Hearing on March 16, 2016 regarding Zoning Text Amendment*
- *Orientation for new members, Pat Fleming, Jarred Gable and Deborah Haumesser. Instruction was by ZI Sims and Trustee Likley.*
- *1 Permit was issued to Morning Star Inc. to build a shelter at 9221 Friendsville Road*
- *1 Violation (was returned) Final Notice will be coming through the Prosecutor's Office*
- *ZC meeting date will be moved to the third Wednesday of the month*
- *TA Variance- additional square footage for sign was granted by TA has not paid for a sign permit (\$1200.00)*

## **Fire Station Report**

1. *Projected Time Schedule was emailed to the Trustees and should be disregarded. Thorne said the Township is getting ahead of itself.*
2. *Township must decide on square foot and approximate cost and they do not have to advertise for architect.*
  - *Process is important and Thombs feels he should not operate as an individual but as a member of the board and the community. Participation should be accepted by fire personnel and the employees so they feel a sense of ownership. This will ultimately help with passing a bond issue or levy.*
  - *Thombs talked with Chief and they created an "Organizational List" which was provided to the Trustees.*
  - *March 21<sup>st</sup>- Thorne and Rebecca Princehorn will attend for a question and answer session.*
  - *WFRD has descriptions of rooms and equipment (report from WFRD will be at next meeting)*
  - *Schmidt would like a list of priorities (have to have, nice to have and luxury items)*
  - *Commitment from Westfield Center is needed. Likley's recommendation is to attend a Council Meeting to discuss Township's plans and to discuss levy and bond issues.*
  - *Deadline for getting Levy or Bond Issue on the ballot is August 8, 2016.*
  - *Trustees must decide on which process they should take; Concept Architect or Design Build.*
  - *If a bond issue is decided then Bricker and Eckler would produce the legal doc to go to the Board of Election.*

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## New Business

- Schmidt attended the Nexus Pipeline Meeting presented by the EPA to discuss air quality around the compressor. This meeting was well attended with approximately 300 residents.

## Announcements

March 10, 2016- Special Meeting at 3:00 PM to discuss appropriations (WFRD and Trustees)

March 21, 2016- Trustee Regular Meeting at 7:00 PM

March 22, 2016- special Meeting- discuss fire station

## Fiscal Officer's Report

Correspondence- Solid Waste District has reduced rates from March 1<sup>st</sup>- July 16<sup>th</sup>

- Payment Listings for \$15,486.46  
Ohio Cat- \$2405.63 (repair for Peterbuilt)  
Bauman Oil- Federal Road tax and State Road tax (2 dates- February 11<sup>th</sup> and February 22<sup>nd</sup> in the amount of \$653.72

***Schmidt makes a motion to pay the bills in the amount of \$15,486.46 as submitted; seconded by Thombs. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.***

- Cash summary in the amount of \$701,760.79
- Zweifel requested to attend the Local Government Official's Conference.

***Likley makes a motion to pay for the conference including three days of housing, transportation and per diem; seconded by Thombs. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.***

- Zweifel provided the Trustees with federal tax rate information.

***Schmidt makes a motion to adjourn@ 8:20 PM; seconded by Thombs. All said aye.***

***Respectfully submitted by:***

***Cheryl Porter, Zoning Secretary***

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*Date approved: March 21, 2016*

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*Trustee Michael Schmidt*

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*Trustee James Likley*

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*Trustee William Thombs*